



ROC.No.28530A/2021/ESTT.I/MB.

OFFICIAL MEMORANDUM

Sub:- Establishment, Madurai Bench of the Madras High Court, Madurai – TNSJA Training Programme for staff members in the category of Assistant Section Officer (Batch-I) – Scheduled to be held on 28.08.2021 (Saturday) - Orders issued.

Ref:- Letter from the Director, Tamil Nadu State Judicial Academy, Chennai, in ROC.No.220/2021/JA, dated: 13.07.2021.

As per the Academic Calender 2021-22 of Tamil Nadu State Judicial Academy, Chennai, a Refresher Training Programme is scheduled to be held at the Madurai Bench of Madras High Court, on 28.08.2021 (Saturday), from 9.30 A.M. to 5.30 P.M., at the Meeting Hall (Second Floor), Madurai Bench of the Madras High Court, Madurai, for the staff members in the cadre of Assistant Section Officer (Batch-I).

The staff members shown in Annexure, are directed to attend the aforesaid Training Programme on 28.08.2021 without fail. They are further informed that Lunch and Refreshments will be provided.

MADURAI BENCH OF MADRAS
HIGH COURT, MADURAI.
DATED:26.08.2021

Sd/- K.INDUMATHI
REGISTRAR (ADMN)

/TRUE COPY/FORWARDED/BY ORDER/

A.M.A.
SUB ASST. REGISTRAR (AD-I)

To
The individuals.

Copy to:-

- 1.The Registrar General, High Court, Madras.
 - 2.The Director, Tamil Nadu State Judicial Academy, Chennai.
 - 3.The Additional Registrar General, Madurai Bench of Madras High Court, Madurai
 - 4.The Additional Registrar-II (Vigilance), -do-
 - 5.The Registrar (Admn.), -do-
 - 6.The Additional Registrar (I.T. & Statistics), -do-
 - 7.The Section Officer, D/Computer Wing, -do-
 - 8.The System Analyst, -do-
 - 9.The Overseer, -do-
- + Spare 2 Copies.

ANNEXURE
TRAINING PROGRAMME FOR THE STAFF MEMBERS OF
MADURAI BENCH OF MADRAS HIGH COURT, MADURAI, IN THE
CADRE OF ASSISTANT SECTION OFFICER (Batch-I) on 28.08.2021

Sl. No.	Name Tvl.	Section
1.	G.Balamurugan	Accounts Section
2.	M.S.Ramalakshmi	Writ Section
3.	S.Baskaran	C.D.Section
4.	K.Anuradha	B Section
5.	S.Dhanapandi	D Section
6.	A.Ramesh Kumar	C.O. Department
7.	D.Munikannan	Current Section
8.	N.Kannan	D Section
9.	S.Murugan	Protocol Section
10.	J.Archana	A.E. Section
11.	R.Purushothaman	Protocol Section
12.	R.Saravanan	Accounts & Bills Section
13.	R.Narayanasamy	A.D. Despatch Section
14.	J.Madhan	E.R. Section
15.	S.Sundar Ganesh	Criminal Section
16.	K.Amuthapriya	Accounts & Bills Section
17.	M.Paramasivam	Stationery Section
18.	C.Mahalingam	C.O. Department
19.	S.Palanisamy	Judicial Posting
20.	N.Ashokan	Current Section
21.	P.Ramathilakam	Overseer (Ladies wing)
22.	M.S.Marimuthu	Vigilance Cell

23.	S.Selva Bagavathy	Judicial Notice
24.	R.Joseph	VR Section
25.	S.Shanmuganathan	Criminal Section
26.	N.Saraswathy	C Section
27.	R.Latha	Current Section
28.	P.Balakrishnan	Writ Section
29.	K.Kanagarathinam	Writ Section
30.	T.Daniel Dhas	A.E. Section
31.	G.Jothimani	Criminal Section
32.	A.Marimuthu	Current Section
33.	M.Sahaya Regila	Writ Section
34.	N.Rajesh Kannan	E.R Section
35.	S.Sathiya Mary	B Section
36.	V.Induraj	Judicial Posting
37.	J.Latha	Establishment Section
38.	C.Gomathy	Writ Section
39.	R.Alex Pandian	D Section
40.	M.Mallika	B5 Section
41.	R.Umamaheswari	C Section
42.	K.Kalirajakumari	Accounts & Bills Section
43.	C.Sorna Lakshmi	Online Section
44.	J.Athena Minerva	Entry Pass Counter
45.	R.Vigneshwari	C.O. Department
46.	L.Gomathi Nachiyar	Criminal Section
47.	R.Sangeetha-II	A.E. Section
48.	R.Jawahar	B Section
49.	S.Hemalatha	Writ Section

50.	S.Saravanan-I	E.R. Section
51.	S.Ashok	J Section
52.	C.Ganesan	C.C.C. Section
53.	B.Backialakshmi	Contempt Section
54.	M.Rajinikanth	Criminal Section
55.	K.Kamalakaran	Criminal Section
56.	N.Pushpavanam	P.A. Section
57.	R.Rajasekaran	Computer wing
58.	S.Duraisamy	Cause List
59.	P.Meenakshi	C.D. Section
60.	R.Alageswari	Legal Cell Section
61.	R.Hemalatha-II	Judicial Notice
62.	M.Shenbagavalli	Establishment Section

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AGENDA
TRAINING PROGRAMME FOR THE STAFF MEMBERS OF MADURAI
BENCH OF MADRAS HIGH COURT IN THE CADRE OF
ASSISTANT SECTION OFFICER (BATCH - I)
TIMING 10.00 A.M. to 5.30 P.M., on 28.08.2021 (Saturday)

INAUGURAL ADDRESS	1. Thiru. K.Poorana Jeya Anand, M.A.,M.L. Registrar (Judl.) /Additional Registrar General (i/c) 2. Tmt. K.Indumathi, B.A.,M.L., Registrar (Admn.)
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SESSION	SUBJECT	FACULTY Tvl.	TIMING
1	Case Information System & Digitisation	1.C.Karthika-II CO/SO/AE 2.M.Mohammed Ismail System Analyst	10.15 A.M. to 11.15 A.M.
2	Vernacular Records	1.M.Suresh Venkateshan CO/SO/AE 2.S.Jothipandian ASO	11.15 A.M. to 11.45A.M.
TEA BREAK (11.45.A.M. to 12.00 Noon)			
3	Administrative Side	1.N.Saravanamuthu CO/SO/AE 2.V.Anitta ASO	12.00 P.M. to 12.45 P.M.
4	Filing of Cases in Criminal Section	R.Arun Raja ASO	12.45 P.M. to 01.30 P.M.
LUNCH BREAK (1.30 P.M. to 02.15 P.M.)			
5	Filing of Cases in A.E. Section	C.Karthika-I CO/SO/AE	02.15 P.M. to 03.30 P.M.
6	Filing of Cases in Writ A.E. Section	1.M.Kannan CO/SO/AE 2.S.Kumararaja CO/SO/AE	03.30 P.M. to 04.15 P.M.
TEA BREAK (04.15 P.M. to 04.30 P.M.)			
7	Arrangement of Case Records, Notice & Posting of cases	1.S.Saraswathi CO/SO/AE 2.S.Gurunathan ASO	4.30 P.M. to 5.30 P.M.

