

# TAMIL NADU STATE JUDICIAL ACADEMY

## REGIONAL CENTRE, MADURAI

*Webinar Session-75*

*TOT Awareness Programme for Advocate Master Trainers in Regional Language  
ECT-003-2021-(3rd Phase)*

*(Through CISCO Webex)*

**13.03.2021 (Saturday)**

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| 09.40 am – 09.55 am | <b>Joining of Participants</b>  |
| 10.00 am – 10.05 am | <b>Welcome Address</b><br><br><b>Mr. R. JOSEPH JOY</b> , Deputy Director, TNSJA Regional Centre, Madurai  |
| 10.05 am – 10.10 am | <b>Opening remarks</b><br><br><b>Hon'ble Mrs. Justice PUSHPA SATHYANARAYANA</b> , Judge, High Court of Madras<br>Member, Computer and e-Committee, High Court of Madras   |
| 10.10 am – 10.20 am | ➤ <b>Overview of eCourts project</b> <ul style="list-style-type: none"> <li>○ Introduction about eCommittee</li> <li>○ Role of Advocate as a Game Changer</li> <li>○ Key take aways of this training</li> <li>○ eCourts project getting Digital India Award 2020</li> </ul> <b>Mr. A.R.V. RAVI</b> , IV Additional Judge, City Civil Court, Chennai   |
| 10.20 am – 10.25 am | <b>Electronic Case Management Tools for Advocates</b><br>➤ <b>eCourts related Websites</b> <ul style="list-style-type: none"> <li>○ eCommittee website( <a href="https://ecommitteesci.gov.in/">https://ecommitteesci.gov.in/</a>)</li> <li>○ NJDG( <a href="https://njdg.ecourts.gov.in/njdgnew/index.php">https://njdg.ecourts.gov.in/njdgnew/index.php</a>)</li> <li>○ eCourts services (<a href="https://services.ecourts.gov.in/ecourtindia_v6/">https://services.ecourts.gov.in/ecourtindia_v6/</a>)</li> <li>○ District Court Websites (<a href="https://districts.ecourts.gov.in/">https://districts.ecourts.gov.in/</a>)</li> </ul> <b>Mr. K. NAMBIRAJAN</b> , Secretary, District Legal Services Authority, Nagercoil |
| 10.25 am – 10.40 am | ➤ <b>How to get eCourts services 24 x 7</b> <ul style="list-style-type: none"> <li>○ Cause list/Judgments/Orders/Case Status</li> <li>○ Automatic receipt of SMS and eMail on Court listing,</li> <li>○ SMS Push And Pull services</li> <li>○ Benefits of registration of Advocates in Court CIS</li> </ul> <b>Mr. S. PRAKASH</b> , Sub Judge, Pattukottai  |
| 10.40 am – 11.00 am | ➤ <b>eCourts services mobile app for Advocates</b> <ul style="list-style-type: none"> <li>○ Case Management:</li> <li>○ Get Case status/causelist/orders</li> <li>○ My Cases/ Export and Import</li> <li>○ QR scan option and its utility for Advocates</li> </ul> <b>Mr. N. VELUCHAMY</b> , District Munsif, Musiri  |
| 11.00 am – 11.15 am | <b>Break</b>  |

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| 11.15 am – 11.30 am | <p>➤ <b>Service Delivery in Court Complexes:</b></p> <ul style="list-style-type: none"> <li>○ eSewa Kendra</li> <li>○ Kiosks</li> <li>○ Digital display boards</li> </ul> <p><b>Mr. C. SENTHIL KUMAR</b>, Principal District Munsif, Ambasamudram</p>  |
| 11.30 am – 11.35 am | <p>➤ <b>Other eServices:</b></p> <ul style="list-style-type: none"> <li>○ Online certified copies</li> </ul> <p><b>Mr. K. ANANTHAN</b>, Additional Sub Judge, Vellore</p>  |
| 11.35 am – 11.55 am | <p>➤ <b>eFiling - the digital on line filing process</b></p> <ul style="list-style-type: none"> <li>○ Registration of Advocate in eFiling website.</li> <li>○ Steps to eFile a case.</li> <li>○ Advantages of eFiling</li> <li>○ Case portfolio management</li> <li>○ Know the case status any time</li> </ul> <p><b>Mr. A.R.V. RAVI</b>, IV Additional Judge, City Civil Court, Chennai</p> |
| 11.55 am – 12.05 pm | <p><b>Virtual courts - Payment of online fine</b></p> <p><b>Mr. A.R.V. RAVI</b>, IV Additional Judge, City Civil Court, Chennai</p>  |
| 12.05 pm – 12.10 pm | <p><b>ePayment portal of court fee, Fine, civil deposits</b></p> <p><b>Mr. K. NAMBI RAJAN</b>, Secretary, District Legal Services Authority, Nagercoil</p>   |
| 12.10 pm – 12.15 pm | <p><b>NSTEP - National Service and Tracking of Electronic Processes</b></p> <p><b>Mr. S. PRAKASH</b>, Sub Judge, Pattukottai</p>   |
| 12.15 pm – 12.25 pm | <p><b>How to appear in Video Conferencing</b></p> <p><b>Mr. N. SUNDARAM</b>, Sub Judge, Theni</p>  |
| 12.25 pm – 12.35 pm | <p>➤ <b>How to scan the document and make PDF</b></p> <ul style="list-style-type: none"> <li>○ Making Accessible PDFs</li> <li>○ Uploading documents</li> </ul> <p><b>Mr. A.B. NASEER ALI</b>, Sub Judge, Mudhukulathur</p>  |
| 12.35 pm – 12.45 pm | <p>➤ <b>Help desk for Advocates (if available in High court it can be informed)</b></p> <p>➤ <b>Help Manuals &amp; Videos in Regional Languages</b></p> <p><b>Mr. K. ANANTHAN</b>, Additional Sub Judge, Vellore</p>   |
| 12.45 pm – 01.00 pm | <p><b>Interaction &amp; Feedbacks</b></p>  |
| 01.00 pm            | <p><b>Vote of Thanks</b></p>   |