



**OFFICIAL MEMORANDUM**

Sub: Courts and Judges – Tamil Nadu State Judicial Academy (TNSJA)-  
**Webinar Session 64** for Senior Civil Judges - scheduled to be held  
on 20.02.2021 between 10.00 a.m. and 01.00 p.m., – Instructions to  
be issued to certain Senior Civil Judges – Requested by the  
Director, Tamil Nadu State Judicial Academy, Chennai -  
Considered – Instructions issued.

Ref: Letter in R.O.C.No.30-2/2021/JA, dated 12.02.2021 of the  
Director, Tamil Nadu State Judicial Academy, Chennai.

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The Director, Tamil Nadu State Judicial Academy, Chennai, in the letter under reference cited above, has stated that the Hon'ble Governing Body of TNSJA has directed to organise the training programmes through video-conference/online and other modes of telecommunication network as per the TNSJA Academic Calendar 2020-2021 from June 2020 till the Government lifts its ban in organising training in the training centres and the training programme may be converted as webinar sessions on the related topics as per the Academic Calendar 2020-21 and to the convenience of TNSJA/Resource Persons.

He has further stated that the **Webinar Session 64** for Senior Civil Judges, is scheduled to be held on 20.02.2021 between 10.00 a.m. and 01.00 p.m., through Cisco Webex application. He has requested the High Court to instruct the Senior Civil Judges to attend the aforesaid Webinar Session.

As ordered, the following **Senior Civil Judges** are required to attend the Webinar Session 64 for Senior Civil Judges, which is scheduled to be held on 20.02.2021 between 10.00 A.M. and 01.00 P.M., through Cisco Webex application :

*Thiru / Tmt. / Selvi.*

1. N. SHANTHI, Chief Judicial Magistrate, Pudukkottai
2. R. SELVANAYAGI KANNAN, Sub Judge, Vendasandur
3. T. JAYASHREE, Deputy Secretary, Tamil Nadu State Legal Services Authority, Chennai
4. V. SUTHA, V Judge, Court of Small Causes, Chennai
5. D.SUJATHA, Secretary, District Legal Services Authority, Namakkal.

*Thiru / Tmt. / Selvi.*

6. A.K.K. RAJINI, Principal Sub Judge, Chengalpattu
7. M. PARAMESWARI, Sub Judge, Tiruchendur
8. S. RAJASIMMAVARMAN, Principal Sub Judge, Tindivanam
9. T.D. CHAKKARAVARTHY, Associate Editor, Tamil Law Journal, High Court of Madras, Chennai.
10. S.K. ANGALAESWARI, Sub Judge, Poonamallee
11. M. BREETHA, Sub Judge, Ramanathapuram
12. K. KAVITHA, Sub Judge, Ambasamudram
13. M.K. MAYAKRISHNAN, Sub Judge, Valliyoor
14. J. CRISTAL BABITHA, Additional Sub Judge, Tirunelveli
15. V. SURESH, XII Assistant Judge, City Civil Court, Chennai, now functioning as an Officer on Special Duty to assist the Registrar (Judicial), High Court of Madras, Chennai.
16. D. SHANMUGA PRIYA, XII Metropolitan Magistrate, Egmore, Chennai.
17. C. SORNAKUMAR, Sub Judge, Sankarankovil
18. G. UMA MAHESWARI, XIII Assistant Judge, City Civil Court, Chennai
19. K. HARIHARAN, Principal Sub Judge, Erode
20. M. AMIRTHA VELU, Sub Judge, Aranthangi
21. K.S. KAYALVIZHI, XIV Assistant Judge, City Civil Court, Chennai
22. E. SASIKALA, XV Assistant Judge, City Civil Court, Chennai
23. V. SUNDARARAJ, Sub Judge, Periyakulam
24. P.V. SANDILYAN, XVIII Assistant Judge, City Civil Court, Chennai
25. M. MEKALA MYTHILI, Sub Judge, Sankari
26. G.N. SARAVANAKUMAR, Additional Sub Judge, Thanjavur
27. R. KANAGARAJ, Judicial Officer/Chairman, Taxation Appeals Tribunal, Corporation of Tiruppur, Tiruppur
28. K. MURALITHARAKANNAN, IV Additional Sub Judge, Madurai
29. K. KANYADEVI, Sub Judge, Uthamapalayam
30. S. CHANDRASEKARAN, I Additional Sub Judge, Erode
31. M. UDHAYAVELAVAN, Special Judge, Special Court for trial of Cases under Prevention of Corruption Act, Sivagangai
32. V. SREE VIDYA, Additional Sub Judge, Namakkal
33. D. ASHA KOUSALYA SHANTHINI, Special Judge, Special Court for Forest Offence Cases, Nagercoil
34. M. AKILADEVI, Sub Judge, Kovilpatti
35. R.V. RAJAKUMAR, XIX Assistant Judge, City Civil Court, Chennai
36. K. ANANTHAN, Additional Sub Judge, Vellore
37. K.S. PAULPANDIAN, Sub Judge, Lalgudi
38. K. SELVAPANDI, I Additional Sub Judge, Madurai
39. J. JEYA SUTHAHAR, XX Assistant Judge, City Civil Court, Chennai
40. N.MAREESWARI, Sub Judge, Thoothukudi.
41. SENTHIL KUMAR RAJAVEL, II Additional Sub Judge, Erode
42. K. KRISHNAPRIYA, IV Additional Sub Judge, Coimbatore
43. S. INDULATHA, Sub Judge, Mettupalayam
44. A. SUNDARI, Additional Sub Judge, Srivilliputhur
45. K.S. THIRUMANI, Sub Judge, Jayamkondam
46. K. RENUGADEVI-I, Sub Judge, Padmanabhapuram

**Thiru / Tmt. / Selvi.**

47. R. UMA, Sub Judge, Tiruvallur
48. P. REVATHI, Sub Judge, Ranipet
49. A. BISMITHA, Special Sub Judge, Special Sub Court to deal with MCOP cases, Tirunelveli
50. R. BARATHI RAJA, Secretary, District Legal Services Authority, Dindigul
51. R. PREMANAND, Sub Judge, Usilampatty
52. M. SAMUNDEESWARI PRABHA, Additional Sub Judge, Ponneri
53. S. THANGARAJ, Secretary, District Legal Services Authority, Ramaniathapuram
54. M. MANIKANDAN, Sub Judge, Tiruttani
55. S. MUTHU MAHARAJAN, Sub Judge, Kuzhithurai
56. B.S. KALAIVANI, Secretary, District Legal Services Authority, Dharmapuri
57. N. KAMARAJ, Principal Sub Judge, Tenkasi
58. C. SURESH KUMAR, Secretary, District Legal Services Authority, Nagapattinam
59. D. MARIKKALAI, Sub Judge, Karaikal
60. M. SHIVAJI CHELLIAH, Sub Judge, Paramakudi
61. S. SOMASUNDARAM, Judicial Officer/Chairman, Taxation Appeals Tribunal, Corporation of Thoothukudi, Thoothukudi

A copy of the draft schedule of the aforesaid Webinar Session and a copy of the Login instructions, protocols to be followed and the contact numbers of the Officers and Staff members of the Regional Centre of Tamil Nadu State Judicial Academy, Madurai, are enclosed.

**HIGH COURT OF MADRAS,  
CHENNAI.  
DATED: 15.02.2021.**

**Sd/- C.Kumarappan,  
REGISTRAR GENERAL**

To

1. The Officers concerned.
2. The Offices of the Officers concerned.

**Copy to:**

1. The Director, Tamil Nadu State Judicial Academy, R.A.Puram, Chennai-28.
2. The Principal Judge, City Civil Court, Chennai.
3. All the Principal District Judges.
4. The Chief Metropolitan Magistrate, Egmore, Chennai.
5. The Deputy Director, Regional Centre of Tamil Nadu State Judicial Academy, Alagar Koil Road, K.Pudur, Madurai – 625 002.
6. The Deputy Director, Regional Centre of Judicial Academy, No.251, Scheme Road, Race Course, Coimbatore – 641 018.

# Webinar Session through CISCO Webex

## Login Instructions

### Steps to Install Google Chrome Browser in Ubuntu

**Step 1:** Click on Ubuntu Software icon which is found on the taskbar on the left side of the screen.

**Step 2:** Once you click on that icon in the screen that appears,

- i) You have to type "Google Chrome" in the search box.
- ii) Then find the Google Chrome for Linux app.
- iii) Click on Install.

**Step 3:** Once click on install, root password will be asked.

Root password: Enter the respective ROOT password.

**Step 4:** After entering root password select authenticate.

**Step 5:** After giving authentication the installation will be done automatically.

**Step 6:** After installation is finished, you have to verify from the main search box/dash window.

-> Type Google Chrome in search box ->will show the window.

You can launch or open Google Chrome form the dash window/search box.

### Using Cisco Webex for attending Training Programmes using Ubuntu Laptop.

1. You will get the invitation link via e-mail. Check your e-mail.
2. Click on the "Join Meeting" link and it will take you to the Webex website. Be sure that you are connected to the internet.
3. Click on the "Join Meeting" tab shown in the next webpage. You will join the meeting and will be able to participate.
4. After joining the meeting; Please keep your microphone muted so that there will be no audio disturbance during the speech of the Resource person. If you want to ask any questions or to interact, click on "Raise your hand" tab and the speaker or the coordinator will ask you to speak. Now unmute the microphone and you can speak and interact with the speaker.

## Protocols to be followed:

1. Join the meeting only through the Laptop or Desktop computer supplied by the Hon'ble High Court. Only if there is unavoidable reason, you can use other devices to join the meeting
2. The officers are requested to attend the programmes in a formal official dress.
3. Kindly ensure that you have good internet connectivity. Otherwise there will be problem in getting good audio and video feed.
4. If there is any issue regarding video and audio quality, check the internet connection and head set for proper link. If necessary logout and login again.
5. Choose a bright and neat place with good and undistracting background.
6. Ensure silence at and near the place where from you join the meeting.
7. You are requested to join the meeting between 09.40 a.m. to 09.55 a.m.
8. Do not "switch on" or "unmute" the microphone unnecessarily. Keep the mic on mute mode, unless you are asked to talk.
9. You have to talk only when the host gives you the permission.
10. As and when you entertain any doubt or query with regard to the session, use chat box and post questions. Be participative.
11. When a particular judicial officer is required to talk or answer a question, he/she should switch on the video and audio and talk. If there is any problem with the video or audio feed, he/she should respond through the chat box.
12. Failure to respond will be deemed that you are not participating in the webinar.
13. Strictly avoid posting of Good Morning and other unnecessary messages in the chat box, like your name, post and place of posting.

All the nominated judicial officers are requested to join the meeting by utilizing the Laptop provided by the Hon'ble High Court of Madras at 09.40 a.m. on the scheduled date and keep CPC, Cr.P.C, IPC, Evidence Act, and other relevant Acts, with you for reference.

For any clarifications regarding the programmes, the officers/staff, whose particulars are given below, may be contacted:-

S. No.	Name and Designation	Mobile Number	Landline Number
1.	Mr. R. Joseph Joy, Deputy Director	09443120408	0452-2560807
2.	Mr. K. Hariharasubramaniyan, Librarian	09486141883	0452-2560807
3.	Mr. S. Sugumar, Section Officer	09843493760	0452-2560807
4.	Mr. S. Kalidass, Section Officer	09952454226	0452-2560807