



OFFICIAL MEMORANDUM

Sub: Courts and Judges – Tamil Nadu State Judicial Academy (TNSJA) - **Webinar Session 61** for Senior Civil Judges - scheduled to be held on 07.02.2021 between 10.00 a.m. and 01.00 p.m. – Instructions to be issued to certain Senior Civil Judges – Requested by the Director, Tamil Nadu State Judicial Academy, Chennai - Considered – Instructions issued.

Ref: Letter in R.O.C.No.20-2/2021/JA, dated 02.02.2021 of the Director, Tamil Nadu State Judicial Academy, Chennai.

The Director, Tamil Nadu State Judicial Academy, Chennai, in the letter under reference cited above, has stated that the Hon'ble Governing Body of TNSJA has directed to organise the training programmes through video-conference/online and other modes of telecommunication network as per the TNSJA Academic Calendar 2020-2021 from June 2020 till the Government lifts its ban in organising training in the training centres and the training programme may be converted as webinar sessions on the related topics as per the Academic Calendar 2020-21 and to the convenience of TNSJA/Resource Persons.

He has further stated that the **Webinar Session 61** for Senior Civil Judges, is scheduled to be held on 07.02.2021 between 10.00 a.m. and 01.00 p.m., through Cisco Webex application. He has requested the High Court to instruct the Senior Civil Judges to attend the aforesaid Webinar Session.

As ordered, the following **Senior Civil Judges** are required to attend the Webinar Session 61 for Senior Civil Judges, which is scheduled to be held on 07.02.2021 between 10.00 A.M. and 01.00 P.M., through Cisco Webex application :

Thiru / Tmt. / Selvi.

1. M. SANJEEVI BASKR, Chief Judicial Magistrate, Ariyalur
2. DR.S.T. LAKSHMI RAMESH, Sub Judge, Arakkonam
3. S. JOHN SUNDARLAL SURESH, Sub Judge, Thirumangalam
4. D. JAYASURYA, Principal Sub Judge, Virudhachalam
5. V.P. SUGANDHI, Special Judge, Special Court for trial of cases under Prevention of Corruption Act, Salem

Thiru / Tmt. / Selvi.

6. S. ROHINI, VIII Assistant Judge, City Civil Court, Chennai
7. S. MAGESWARI BANU REKHA, Additional Judicial Member, Sales Tax Appellate Tribunal, Chennai
8. S. GOPINATHAN, I Additional Sub Judge, Villupuram
9. D. JEYAKUMARI JEMI RATHNA, Principal Sub Judge, Madurai
10. P. SHANTHI, IV Additional Sub Judge, Tiruchirappalli
11. M.S. MANIMEKALAI, XXV Assistant Judge, City Civil Court, Chennai
12. M. SURESH, Sub Judge, Udumalpet
13. R. VELARAS, Sub Judge, Tirupathur
14. B. SARAVANAN, Sub Judge, Perundurai
15. K. RAJMOHAN, Secretary, District Legal Services Authority, Tiruvannamalai
16. V. PUGAZHENTHI, Sub Judge, Uthagamandalam
17. R. GOKULAKRISHNAN, Principal Sub Judge, Namakkal
18. M. VINODHA, Secretary, District Legal Services Authority, Perambalur
19. M. VASANTHA KUMAR, Deputy Official Assignee, High Court of Madras, Chennai.
20. A. PASUMPON SHANMUGAIAH, Sub Judge, Aruppukottai
21. S. ASSEEN BANU, Sub Judge, Paramathy
22. C. KATHIRAVAN, Principal Sub Judge, Srivilliputhur
23. K. SURESH KUMAR, Secretary, District Legal Services Authority, Uthagamandalam
24. M. NAMBIKARAN, Sub Judge, Bhavani
25. S. VIJAYAKUMAR, II Additional Sub Judge, Villupuram
26. P.K. SIVAKUMAR, Presiding Officer, Motor Accident Claims Tribunal, Pondicherry
27. J. BARATHI, XVII Assistant Judge, City Civil Court, Chennai
28. C. SANKAR, Secretary, District Legal Services Authority, Villupuram
29. P.V. VASHEETH KUMAR, Secretary, District Legal Services Authority, Tirunelveli
30. P. MOHANAVALLI, Special Sub Judge, Special Sub Court to deal with MCOP cases, Erode
31. M. VEERANAN, Sub Judge, Tiruvarur
32. P. CHANDRASEKAR-I, Judicial Officer/Chairman, Taxation Appeals Tribunal, Corporation of Salem, Salem
33. R. SATHISH, Sub Judge, Virudhunagar
34. K. LINGAM, Sub Judge, Coonoor
35. V. DEEPA, Secretary, District Legal Services Authority, Madurai
36. K. SIVAKUMAR, Sub Judge, Thuraiyur
37. A. SARIDHA, Sub Judge, Madhuranthagam
38. R. GIRIJA RANI, XX Metropolitan Magistrate, Egmore, Chennai
39. G. ESSAKIAPPAN, XXIV Assistant Judge, City Civil Court, Chennai
40. R. MOHAMED RIZWANULLAH SHERIFF, Sub Judge, Chengam
41. K. PALANIVEL, III Additional Sub Judge, Madurai
42. M. RAMACHANDRAN, Special Judge No.II (LAOP), Jayamkondam
43. A. PREMAVATHY, Sub Judge, Mannargudi
44. P. SUNDARARAJAN, Sub Judge, Gudiyatham
45. S. ASSAN MOHAMED, Additional Judicial Member, Sales Tax Appellate Tribunal, Madurai
46. S. TAMILSELVI, VI Metropolitan Magistrate, Egmore, Chennai

Thiru / Tmt. / Selvi.

47. K. SUDHA RANI, Additional Sub Judge, Kancheepuram
48. S. MOHANA RAMYA, Additional Sub Judge, Dharmapuri
49. K.S. ARUN SABHAPATHY, XXI Assistant Judge, City Civil Court, Chennai
50. C. SASIKUMAR, Sub Judge, Dharapuram
51. N. MOHANRAJ, I Additional Sub Judge, Cuddalore
52. S. SARANYA, Secretary, District Legal Services Authority, Tiruvarur
53. C.B. VEDAGIRI, XIX Metropolitan Magistrate, Egmore, Chennai
54. K. MUNIRAJA, Special Sub Judge, Special Sub Court to deal with MCOP cases, Coimbatore
55. M. SADIQ BASHA, Sub Judge, Neyveli
56. M. MAHALAKSHMI, Additional Sub Judge, Virudhachalam
57. R. JAGATHEESWARI, Special Sub Judge, Special Sub Court to deal with LAOP Cases, Arakkonam
58. P. SUDHA-II, Judicial Officer/Chairman, Taxation Appeals Tribunal, Corporation of Tiruchirappalli, Tiruchirappalli
59. S. SANTHANAKRISHNASAMY, III Additional Sub Judge, Coimbatore
60. J.K. DHILIP, Sub Judge, Uthankarai
61. C. ASHOK KUMAR, Additional Sub Judge, Pudukkottai

A copy of the draft schedule of the aforesaid Webinar Session and a copy of the Login instructions, protocols to be followed and the contact numbers of the Officers and Staff members of the Tamil Nadu State Judicial Academy, Regional Centre, Madurai are enclosed.

**HIGH COURT, MADRAS,
CHENNAI,
DATED: 03.02.2021.**

**Sd/- C.Kumarappan,
REGISTRAR GENERAL**

To

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1. The Officers concerned.
2. The Offices of the Officers concerned.

Copy to:

1. The Director, Tamil Nadu State Judicial Academy, R.A.Puram, Chennai-28.
2. The Chief Judge, Puducherry.
3. The Principal Judge, City Civil Court, Chennai.
4. All the Principal District Judges.
5. The Chief Metropolitan Magistrate, Egmore, Chennai.
6. The Deputy Director, Regional Centre of Tamil Nadu State Judicial Academy, Alagar Koil Road, K.Pudur, Madurai – 625 002.
7. The Deputy Director, Regional Centre of Judicial Academy, No.251, Scheme Road, Race Course, Coimbatore – 641 018.

Webinar Session through CISCO Webex

Login Instructions

Steps to Install Google Chrome Browser in Ubuntu

Step 1: Click on Ubuntu Software icon which is found on the taskbar on the left side of the screen.

Step 2: Once you click on that icon in the screen that appears,

- i) You have to type "Google Chrome" in the search box.
- ii) Then find the Google Chrome for Linux app.
- iii) Click on Install.

Step 3: Once click on install, root password will be asked.

Root password: Enter the respective ROOT password.

Step 4: After entering root password select authenticate.

Step 5: After giving authentication the installation will be done automatically.

Step 6: After installation is finished, you have to verify from the main search box/dash window.

-> Type Google Chrome in search box ->will show the window.

You can launch or open Google Chrome form the dash window/search box.

Using Cisco Webex for attending Training Programmes using Ubuntu Laptop.

1. You will get the invitation link via e-mail. Check your e-mail.
2. Click on the "Join Meeting" link and it will take you to the Webex website. Be sure that you are connected to the internet.
3. Click on the "Join Meeting" tab shown in the next webpage. You will join the meeting and will be able to participate.
4. After joining the meeting; Please keep your microphone muted so that there will be no audio disturbance during the speech of the Resource person. If you want to ask any questions or to interact, click on "Raise your hand" tab and the speaker or the coordinator will ask you to speak. Now unmute the microphone and you can speak and interact with the speaker.

Protocols to be followed:

1. Join the meeting only through the Laptop or Desktop computer supplied by the Hon'ble High Court. Only if there is unavoidable reason, you can use other devices to join the meeting
2. The officers are requested to attend the programmes in a formal official dress.
3. Kindly ensure that you have good internet connectivity. Otherwise there will be problem in getting good audio and video feed.
4. If there is any issue regarding video and audio quality, check the internet connection and head set for proper link. If necessary logout and login again.
5. Choose a bright and neat place with good and undistracting background.
6. Ensure silence at and near the place where from you join the meeting.
7. You are requested to join the meeting between 09.40 a.m. to 09.55 a.m.
8. Do not "switch on" or "unmute" the microphone unnecessarily. Keep the mic on mute mode, unless you are asked to talk.
9. You have to talk only when the host gives you the permission.
10. As and when you entertain any doubt or query with regard to the session, use chat box and post questions. Be participative.
11. When a particular judicial officer is required to talk or answer a question, he/she should switch on the video and audio and talk. If there is any problem with the video or audio feed, he/she should respond through the chat box.
12. Failure to respond will be deemed that you are not participating in the webinar.
13. Strictly avoid posting of Good Morning and other unnecessary messages in the chat box, like your name, post and place of posting.

All the nominated judicial officers are requested to join the meeting by utilizing the Laptop provided by the Hon'ble High Court of Madras at 09.40 a.m. on the scheduled date and keep CPC, Cr.P.C, IPC, Evidence Act, and other relevant Acts, with you for reference.

For any clarifications regarding the programmes, the officers/staff, whose particulars are given below, may be contacted:-

S. No.	Name and Designation	Mobile Number	Landline Number
1.	Mr. R. Joseph Joy, Deputy Director	09443120408	0452-2560807
2.	Mr. K. Hariharasubramanian, Librarian	09486141883	0452-2560807
3.	Mr. S. Sugumar, Section Officer	09843493760	0452-2560807
4.	Mr. S. Kalidass, Section Officer	09952454226	0452-2560807