

AGENDA

Training Programme for the Staff Members of Madurai Bench of Madras High

Court in the Cadre of CO/SO/AE (BATCH - II)

On 12th December 2021 (Sunday), Timing 10.00 A.M. to 5.30 P.M.

INAUGURAL ADDRESS	Tmt. C.B.Meena, M.A.,M.L.,MLIS.,M.B.A., Registrar (Administration)
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SESSION	SUBJECT	FACULTY	TIMING
1	CO Department/ CO Drafting	Thiru. S.N.Sundararajan Sub Asst. Registrar (C.O.) K.Muthukumar, CO/SO/AE	10.15 A.M. to 11.15 A.M.
2	Criminal Section	Thiru. K.Somasundaram, CO/SO/AE Thiru. R.Arun Raja, ASO	11.15 A.M. to 11.45 A.M.
TEA BREAK (11.45.A.M. - 12.00 A.M.)			
2a	Session continues	Thiru. K.Somasundaram, CO/SO/AE Thiru. R.Arun Raja, ASO	12.00 A.M. to 12.15 A.M.
3	A.E Section	Thiru. G.C.Gurumoorthy, Sub Asst. Registrar (A.E) Tmt.C.Karthika-I, CO/SO/AE	12.15 P.M. to 01.15 P.M.
LUNCH BREAK (1.15 P.M.- 02.15 P.M.)			
4	Judicial Department (Posting & Notice) / Records	Thiru.G.Balakrishnan, Asst. Registrar (A.S.)	02.15 P.M. to 03.15 P.M.
5	Writ A.E. Section	Tmt. A.Latha, Sub Asst. Registrar (Writs) D.Brindhavanam, CO/SO/AE	03.15 P.M. to 04.15 P.M.
TEA BREAK (04.15 P.M. - 04.30 P.M)			
6	Virtual Court/E- Filing, Digitisation	C.Karthika-II, CO/SO/AE	04.30 P.M. to 05.30 P.M.