



ROC.No.28530A/2021/ESTT.I/MB.

**OFFICIAL MEMORANDUM**

Sub:- Establishment, Madurai Bench of the Madras High Court, Madurai TNSJA Training Programme for Staff members in the category of CO/SO/AF (Batch-II) Scheduled to be held on 12.12.2021 (Sunday) - Orders issued.

Ref:- Letter from the Director, Tamil Nadu State Judicial Academy, Chennai, in ROC.No.220/2021/JA, dated: 13.07.2021.

As per the Academic Calender 2021-22 of Tamil Nadu State Judicial Academy, Chennai, a Refresher Training Programme is scheduled to be held at the Madurai Bench of Madras High Court, on 12.12.2021 (Sunday), from 10.00 A.M. to 5.30 P.M., at the Meeting Hall (Second Floor), Madurai Bench of the Madras High Court, Madurai, for the Staff members in the cadre of CO/SO/AF (Batch - II).

The staff members shown in Annexure, are directed to attend the aforesaid Training Programme on 12.12.2021 without fail.

MADURAI BENCH OF MADRAS  
HIGH COURT, MADURAI.  
DATED: 09.12.2021

Sd/- K.Poorana Jeya Anand  
ADDL. REGISTRAR GENERAL.(i/c)

/TRUE COPY/FORWARDED/BY ORDER/

A.M.C.  
SUB ASST. REGISTRAR (ADMN-I)

To  
The individuals.

Copy to:-

1. The Registrar General, High Court, Madras.
2. The Director, Tamil Nadu State Judicial Academy, Chennai
3. The Registrar (Judl.), Madurai Bench of Madras High Court, Madurai.
4. The Additional Registrar-II (Vigilance), -do-
5. The Registrar (Admn.), -do-
6. The Additional Registrar (I.T.& Statistics), -do-
7. The Section Officer, D/Computer Maintenance Wing, -do-
8. The System Analyst, -do-
9. The Overseer, -do-

• Spare 2 Copies.

*Note: Lunch, Tea and snacks will be provided.*

## AGENDA

### Training Programme for the Staff Members of Madurai Bench of Madras High Court in the Cadre of CO/SO/AE (BATCH - II)

On 12th December 2021 (Sunday), Timing 10.00 A.M. to 5.30 P.M.

<b>INAUGURAL ADDRESS</b>	Thiru. K.Poorana Jeya Anand, M.A.,M.L., Registrar (Judl.) /Addl. Registrar General (i/c)  Tmt. C.B.Meena, M.A.,M.L.,M.I.S.,M.B.A., Registrar ( Administration)
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SESSION	SUBJECT	FACULTY	TIMING
1	CO Department/ CO Drafting	Thiru. S.N.Sundararajan Sub Asst. Registrar (C.O.)  K.Muthukumar, CO/SO/AE	10.15 A.M. to 11.15 A.M.
2	Criminal Section	Thiru. K.Somasundaram, CO/SO/AE  Thiru. R.Arun Raja, ASO	11.15 A.M. to 11.45 A.M.
TEA BREAK (11.45.A.M. - 12.00 A.M.)			
2a	Session continues	Thiru. K.Somasundaram, CO/SO/AE  Thiru. R.Arun Raja, ASO	12.00 A.M. to 12.15 A.M.
3	A.E Section	Thiru. G.C.Gurumoorthy, Sub Asst. Registrar (A.E)  Tmt.C.Karthika-I, CO/SO/AE	12.15 P.M. to 01.15 P.M.
LUNCH BREAK (1.15 P.M.- 02.15 P.M.)			
4	Judicial Department (Posting & Notice) / Records	Thiru.G.Balakrishnan, Asst. Registrar (A.S.)	02.15 P.M. to 03.15 P.M.
5	Writ A.E. Section	Tmt. A.I.latha, Sub Asst. Registrar (Writs)  D.Brindhavanam, CO/SO/AE	03.15 P.M. to 04.15 P.M.
TEA BREAK (04.15 P.M. - 04.30 P.M)			
6	Virtual Court/E- Filing, Digitisation	C.Karthika-II, CO/SO/AE	04.30 P.M. to 05.30 P.M.

ANNEXURE

TRAINING PROGRAMME FOR THE STAFF MEMBERS OF MADURAI  
BENCH OF MADRAS HIGH COURT, MADURAI, IN THE CADRE OF  
CO/SO/AE (Batch-II) on 12.12.2021

Sl. No.	Name Tvl.	Signature
1	D.K.Sivakumar	
2	G.Thirunavukkarasu	
3	V.Satheesh	
4	P.Veerachinnammal	
5	T.Inbamani	
6	M.S.Kajal Beevi	
7	S.Meenakchi Sundaram	
8	P.Justin Jacob	
9	C.Saraswathi	
10	P.Subramani	
11	S.Ramakrishnan II	
12	M.Suresh Venkateshan	
13	S.Somasundaram	
14	B.Poornima	
15	R.Nallasamy	
16	S.Jagan	
17	M.R.Senthil Kumar	
18	L.Saravana Kannan	
19	C.Karthika-I	
20	D.Jeyachitra	
21	V.Ragupathiraja	
22	A.Chandrasekaran	
23	S.Senthil Velavan	
24	K.Ulaganathan	
25	N.Amutha	
26	T.Senthil Kumar	

27	S.Selvam	
28	N.Srinivasan	
29	S.Prema	
30	A.R.Kamala Gandhi	
31	A.Murugan	
32	S.Selva Muthukumar	
33	M.M.Chitra Devi	
34	C.Kavitha	
35	A.Ravikumar	
36	T.Prema	
37	C.Selvam	
38	N.Saravanamuthu	
39	S.Savarimuthu	
40	S.Saraswathi	
41	K.Abdul Kareem	
42	S.Rajarajeswari	
43	G.Hema	
44	S.Karpagam	
45	N.Ramesh Kumar	
46	P.Shanmugaraj	
47	S.ILang Karthik	
48	M.Ramanujam	
49	C.Karthika-II	