### R.O.C.No.2242/2020/RG-B2



#### **OFFICIAL MEMORANDUM**

Sub: Courts and Judges – Tamil Nadu State Judicial Academy (TNSJA) - Webinar Session-V for District Judges - scheduled to be held on 05.07.2020 – Instructions to be issued to the District Judges - Requested by the Director, Tamil Nadu State Judicial Academy, Chennai - Considered – Instructions issued.

Ref: Letter in R.O.C.No.210/2020/JA, dated 26.06.2020 of the Director, Tamil Nadu State Judicial Academy, Chennai.

The Director, Tamil Nadu State Judicial Academy, Chennai, in the letter under reference cited above, has stated that the Hon'ble Governing Body of TNSJA has directed to organise the training programmes through video-conference/online and other modes of telecommunication network as per the TNSJA Academic Calendar 2020-2021 from June 2020 till the Government lifts its ban on organising training in the training centres and the training programme may be converted as Webinar sessions on the related topics as per the Academic Calendar 2020-21 and to the convenience of TNSJA/Resource Persons.

He has further stated that a Webinar Session-V for District Judges is scheduled to be held on 05.07.2020 between 10.00 a.m., and 01.00 p.m. through Cisco Webex application. He has requested the High Court to instruct the District Judges to attend the Webinar Session-V for District Judges on 05.07.2020 between 10.00 A.M. and 01.00 P.M., through Cisco Webex application.

As ordered, the following Judicial Officers are required to <u>attend the Webinar Session-V for District Judges which is scheduled to be held on 05.07.2020 between 10.00 A.M. and 01.00 P.M., through Cisco Webex application.</u>

- 1. S. KUMARAGURU, Principal District Judge, Salem
- 2. R. SAKTHIVEL, Principal District Judge, Coimbatore
- 3. A. KANTHAKUMAR, Principal District Judge, Dharmapuri

- 4. S. SUBADEVI, Principal District Judge, Perambalur
- 5. P. DHANABAL, Chief Judge, Pondicherry
- 6. M.D. SUMATHI, Principal District Judge, Ariyalur
- 7. P. MURUGAN-I, Administrator General and Official Trustee of Tamil Nadu, Chennai
- 8. K.H. ELAVAZHAGAN, Principal District Judge, Namakkal
- 9. A. NAZEEMA BANU, Principal District Judge, Madurai
- 10. A.K.A. RAHMAAN, Chairman, Permanent Lok Adalat, Nagapattinam
- 11. B. SARODJINY DEVY, Chief Judge, Court of Small Causes, Chennai
- 12. R. SELVAKUMAR-I, Principal Judge, City Civil Court, Chennai
- 13. A.A. NAKKIRAN, Presiding Officer, Industrial Tribunal, Chennai
- 14. V. SIVAGNANAM, Principal District Judge, Thanjavur
- 15. G. ILANGOVAN, Sessions Judge, Mahalir Neethimandram, Madurai
- 16. S. SATHIKUMAR, Special Judge, Special Court under TNPID Act, Chennai
- 17. K. MURALI SHANKAR, Principal District Judge, Tiruchirappalli
- 18. R.N. MANJULA, Sessions Judge, Special Court for exclusive trial of cases under POCSO Act, Chennai
- 19. A. KAYALVIZHI, Additional District Judge (Fast Track Court), Kancheepuram
- 20. A. NAZIR AHAMED, Principal District Judge, Tirunelveli
- 21. N. UMA MAHESWARI, Chairmen, Permanent Lok Adalat, Karur
- 22. M. GUNASEKARAN, I Additional District Judge, Coimbatore
- 23. Dr. A.D. MARIA CLETE, Presiding Officer, Principal Labour Court, Coimbatore
- 24. A. MUTHUSARATHA, Principal District Judge, Srivilliputhur
- 25. G. MAHIZHENTHI, Chairmen, Permanent Lok Adalat, Ramanathapuram
- 26. P. VADAMALAI, District Judge cum Chief Judicial Magistrate, Uthagamandalam
- 27. P. GEETHANJALI, Presiding Officer, Labour Court, Kumbakonam
- 28. R. KALAIMATHI, Principal District Judge, Krishnagiri
- 29. K. GOVINDARAJAN THILAKAVADI, Principal District Judge, Cuddalore
- 30. N. VASANTHALEELA, Principal District Judge, Chengal pattu
- 31. S. ALLI, Principal District Judge, Tiruppur
- 32. J. SELVANADHAN, Principal District Judge, Tiruvallur
- 33. C. THIRUMAGAL, Principal District Judge, Tiruvannamalai
- 34. S. SELVA SUNDARI, Principal District Judge, Vellore
- 35. R. SHANMUGA SUNDARAM, Principal District Judge, Ramanathapuram
- 36. D. LINGESHWARAN, XII Additional Judge (CBI cases), City Civil Court, Chennai
- 37. N. LOGESWARAN, Principal District Judge, Thoothukudi
- 38. M.K. JAMUNA, Principal District Judge, Dindigul
- 39. M. CHRISTOPHER, District Judge, Karur
- 40. B. KARTHIKEYAN, Principal District Judge, Sivagangai
- 41. G. VIJAYA, Principal District Judge, Theni
- 42. S. KARTHIKEYAN, District Judge, Karaikal
- 43. S. ARULMURUGAN, Principal District Judge, Nagercoil
- 44. M. SHANTHI, District Judge, Tiruvarur
- 45. J.A. KOKILA, Principal District Judge, Pudukkottai
- 46. DEEPTHI ARIVUNITHI, Principal District Judge, Erode

- 47. P. MATHUSUTHANAN, Judge, II Additional Special Court for Exclusive Trial of Cases under N.D.P.S.Act, Madurai
- 48. B. MURUGESAN, Principal Judge, Family Court, Coimbatore
- 49. K. DHANASEKARAN, Sessions Judge, Special Court for trial of cases registered under SC/ST(POA) Act, Namakkal
- 50. A. ABDUL KADHAR, Additional District Judge(Fast Track Court), Theni
- 51. C. SANJAI BABA, III Additional District Judge, Coimbatore
- 52. N. GUNASEKARAN, II Additional District Judge, Tiruchirappalli
- 53. M.N. SENTHIL KUMAR, I Additional Judge (TADA), City Civil Court, Chennai
- 54. M. SUMATHI SAI PRIYA, Sessions Judge, Special Court for trial of cases registered under SC/ST (POA) Act, Srivilliputhur
- 55. S. SAMEENA, II Additional Judge, City Civil Court, Chennai
- 56. N. VENKATAVARADAN, Presiding Officer, I Additional Labour Court, Chennai
- 57. S. BHUVANESWARI, III Additional Judge, City Civil Court, Chennai
- 58. M. RAVINDRAN, Judge, Family Court, Thanjavur
- 59. T. CHANDRASEKARAN, Presiding Officer, Labour Court, Madurai
- 60. BIRUNDHA KESAVACHARY, Judge, Family Court, Karur
- 61. S. SRINIVASAN, II Additional District Judge , Ranipet
- 62. C.P.M. CHANDRA, Sessions Judge, Magalir Neethi Mandram(Fast Track Mahila Court), Thanjavur
- 63. S. MAHALAKSHMI-I, Judge, Family Court, Cuddalore
- 64. M. VETRICHELVI, I Additional District Judge, Vellore
- 65. G. VIJAYALAKSHMI, Chairman, Permanent Lok Adalat, Chennai
- 66. J. MAVIS DEEPIKA SUNDARAVADHANA, Judge, Family Court, Tiruvallur
- 67. V. THILAHAM, Additional District Judge, Periyakulam
- 68. D. KINGSLY CHRISTOPHER, III Additional Principal Judge, Family Court, Chennai
- 69. M. MEERA SUMATHI, Special Judge, Special Court under TNPID Act Cases, Madurai
- 70. S. SUMATHI, Judge, Family Court, Madurai
- 71. JACINTHA MARTIN, Presiding Officer, II Additional Labour Court, Chennai
- 72. P. BALASUBRAMANIAM, Judge, Family Court, Namakkal
- 73. V.R. LATHA, Judge, Family Court, Vellore
- 74. J. FLORA, Sessions Judge, Special Court for exclusive trial of cases under POCSO Act.Madurai
- 75. R. GURUMURTHY, Additional District Judge and Presiding Officer, Special Court under E.C Act, Pudukkottai
- 76. J. SRIDEVI, VI Additional Principal Judge, Family Court, Chennai
- 77. S.D. PARIMALA, Sessions Judge, Special Court for exclusive trial of cases under POCSOAct, Srivilliputhur
- 78. G. NARAYANAN, Presiding Officer, III Additional Labour Court, Chennai
- 79. A. MANIMOZHI, Presiding Officer, Additional Labour Court, Coimbatore
- 80. M. SELVAM, Sessions Judge, Special Court for exclusive trail of cases under POCSO Act, Vellore
- 81. S. SASIKALA, Sessions Judge, Magalir Neethi Mandram(Fast Track Mahila Court), Karur

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- 82. S. JAWAHAR, XI Additional Judge(CBI Cases relating to Banks and Financial institutions), City Civil Court, Chennai
- 83. A. BALKIS, Chairman, Tamil Nadu Waqf Tribunal, Chennai
- 84. K. SEETHARAMAN, Special District Judge, Special District Court to deal with MCOP Cases, Dharmapuri
- 85. N. MURALIDHARAN, Sessions Judge, Magalir Neethi Mandram(Fast Track Mahila Court), Uthagamandalam
- 86. K. SINGARAJ, Judge, Family Court, Dindigul
- 87. Y. GLADSTONE BLESSED TAGORE, Presiding Officer, Labour Court, Tiruchirappalli
- 88. V.V. THANIYARASSU, Sessions Judge, Special Court for trial of cases registered under SC/ST (POA) Act, Ramanathapuram
- 89. K. ARIVOLI, Chairman, Permanent Lok Adalat, Krishnagiri
- 90. S. SIVAKADATCHAM, Deputed to Pudhucherry Judicial Service Functioning as Judge, Family Court, Karaikal
- 91. S. MEENAKUMARI, Registrar, National Green Tribunal Southern Zone Bench, Chennai
- 92. N. VIJAYAKANTH, IV Additional District Judge, Tirunelveli
- 93. A. MOHAMED JIYAPUTHEEN, Chairmen, Permanent Lok Adalat, Theni
- 94. P. BENJAMIN JOSEPH, Additional District Judge(Fast Track Courts), Kumbakonam
- 95. G. KALAVATHI, Judge, Family Court, Krishnagiri
- 96. A. PARAMARAJ, Sessions Judge, Magalir Neethi Mandram (Fast Track Mahila Court), Dharmapuri
- 97. B. RAJAVEL, Judge, Family Court, Tiruchirappalli
- 98. K. BABU, Sessions Judge, Sessions Court for trial of cases relating to Communal Clashes, Madurai
- 99. K. JEYAKUMAR, Additional District Judge, Ariyalur
- 100. C. KUMARSARAVANAN, Sessions Judge, Special Court for exclusive trial of cases under POCSOAct, Thoothukudi
- 101. A. SUBRAMANIAN, Judge, Family Court, Theni
- 102. IRUSAN POONGUZHALI, Additional District Judge, Tiruvannamalai
- 103. PA.U. CHEMMAL, Chairman, Permanent Lok Adalat, Cuddalore
- 104. R. BHARANIDHARAN, Sessions Judge, Magalir Neethi Mandram(Fast Track Mahila Court), Tiruvallur
- 105. K. POORANA JEYA ANAND, IV Additional District Judge, Coimbatore
- 106. G. KARUNANITHI, Chairman, Permanent Lokadalat, Perambalur
- 107. R. VIJAYAKUMARI, Additional District Judge, Krishnagiri
- 108. G. SUBATHIRA DEVI, Judge, Family Court, Villupuram
- 109. P. SELVA MUTHU KUMARI, Judge, Family Court, Dharmapuri
- 110. R. SRIDHARAN, Chairmen, Permanent Lok Adalat, Srivilliputhur
- 111. S. RAVI, V Additional Principal Judge, Family Court, Chennai
- 112. RAMA PARTHIBAN, Special District Judge, Special District Court to deal with MCOP cases, Tiruvallur
- 113. J. SHANTHI, I Additional Principal Judge, Family Court, Chennai
- 114. D.V. AANAND, VI Additional Judge, City Civil Court, Chennai

- 115. SHANTI CHEZHIAN, Additional District Judge (Fast Track Court), Palani
- 116. P. ELANGO, III Additional District Judge, Salem
- 117. J.P. JAYNTHI, Judge, Family Court, Tiruppur
- 118. K. KARUNANITHI-I, I Additional District Judge(PCR), Thanjavur
- 119. S. EZHIL, Session Judge, Special Court for Exclusive trial of Cases registered under SC/ST(POA) ACT, Villupuram
- 120. S. MALARMATHY, Additional Chief Metropolitan Magistrate (E.O.-II), Egmore
- 121. Dr.K. RAMANATHAN, Additional District Judge, Chengalpattu
- 122. S. PURUSHOTHAMAN, Sessions Judge, Magalir Neethi Mandram (Fast Track Mahila Court), Dindigul
- 123. A. SHANTHI, Additional District Judge and Presiding Officer, Principal Special Court Under E.C Act., Chennai
- 124. T. INDRANI, III Additional District Judge, Tirupathur
- 125. P. KARUNANIDHI, III Additional District Judge, Dharapuram
- 126. P. SARAVANAN, Additional District Judge, Dindigul
- 127. P. CHENTHOORPANDI, Sessions Judge, Sessions Court for Exclusive trial of Bomb Blast cases, Chennai
- 128. N. ARUNACHALAM, Chairman, Permanent Lok Adalat, Vellore
- 129. M. ANBUSELVI, Sessions Judge, Magalir Neethi Mandram(Fast Track Mahila Court), Krishnagiri
- 130. J. CHANDRAN, District and Sessions Judge-II, Kancheepuram
- 131. M. JEEVANANDAM, Additional District Judge, Dharmapuri
- 132. P. VELMURUGAN, Sessions Judge, Special Court for exclusive trial of Cases under POCSOAct, Chengalpattu
- 133. M. ELAVARASAN, III Additional District Judge, Virudhachalam
- 134. S. MURUGANANTHAM, Sessions Judge, Special Court for exclusive trial of cases under POCSO Act, Salem
- 135. T.V. ANILKUMAR, VII Additional Judge, City Civil Court, Chennai
- 136. M. SUBA ANBUMANI, II Additional District Judge, Pondicherry
- 137. V. THENMOZHE, Judge, I Additional Special Court for Exclusive Trial of Cases under N.D.P.S.Act, Chennai
- 138. Dr.R. SATHYA, Sessions Judge, Mahila Court, Pudukkottai
- 139. K. GEETHA RANI, Judge, Family Court, Chengalpattu
- 140. V. PADMANABHAN, Additional District Judge and Presiding Officer, Principal Special Court under E.C Act, Madurai
- 141. T. MALARVALANTINA, Additional District Judge and Presiding Officer, Special Court Under EC Act, Coimbatore
- 142. R. VASANTHI, XIV Additional Judge (CBI cases), City Civil Court, Chennai
- 143. A.S. RAVI, Special Judge, Special Court under TNPID Act, Coimbatore
- 144. S. HERMIES, Additional Chief Metropolitan Magistrate (E.O.-I), Egmore
- 145. K.S. JAYAMANGALAM, III Additional District Judge, Kallakurichi
- 146. S. TASNEEM, XVII Additional Judge, City Civil Court, Chennai
- 147. G. SANTHI, Sessions Judge, Magalir Neethi Mandram(Fast Track Mahila Court), Villupuram

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- 148. A. SARAVANAKUMAR, XVI Additional Judge, City Civil Court, Chennai
- 149. T.H. MOHAMMED FAROOQ, V Additional District Judge, Coimbatore
- 150. R. SATHIA THARA, Sessions Judge, Magalir Neethi Mandram (Fast Track Mahila Court), Ariyalur
- 151. S. NAGARAJAN, II Additional District Judge (CBI cases), Coimbatore
- 152. M. ILANGOVAN, Sessions Judge, Special Court for trial of cases registered under SC/ST(POA) Act, Dindigul
- 153. S. JEGANATHAN, III Additional District Judge, Gobichettipalayam
- 154. L.S. SATHIYAMURTHY, XIII Additional Judge (CBI cases), City Civil Court, Chennai
- 155. J. RADHIKA, Sessions Judge, Special Court for exclusive trial of cases under POCSO Act. Coimbatore
- 156. M. SIVAPRAKASAM, II Additional District Judge(CBI cases), Madurai
- 157. P. PARTHASARATHY, Special District Judge, Special District Court to deal with MCOP Cases, Erode
- 158. A. MURALEETHARAN, Presiding Officer, Principal Labour Court, Vellore
- 159. K. SUDHA, II Additional District Judge, Erode
- 160. R.K.P. TAMILARASI, Judge, Family Court, Sivagangai
- 161. K. BALASUBRAMANIAN, Sessions Judge, Magalir Neethi Mandram(Fast Track Mahila Court), Vellore
- 162. T.V. MANI, Special District Judge, Special District Court to Deal with MCOP cases, Krishnagiri
- 163. K. KARUNANITHI-II, Chairman, Permanent Lok Adalat, Tiruchirappalli
- 164. T. BAGAVATHIAMMAL, Judge, Family Court, Ramanathapuram
- 165. V. PANDIARAJ, Sessions Judge, Magalir Neethi Mandram(Fast Track Mahila Court), Thoothukudi
- 166. S. MALARVIZHI, Sessions Judge, Mahila Court, Perambalur
- 167. M. RAJENDRAN, II Additional District Judge, Salem
- 168. N. MANIVANNAN, Presiding Officer, Additional Labour Court, Vellore
- 169. S. MURUGESAN, Presiding Officer, Labour Court, Tirunelveli
- 170. P. SIVAGNANAM, Judge, Family Court, Thoothukudi
- 171. T. SAMPATHKUMAR, VI Additional District Judge, Madurai
- 172. N. KRISHNASAMY, IX Additional Judge (CBI cases), City Civil Court, Chennai
- 173. N. NAGALAKSHMI, IV Additional District Judge, Madurai
- 174. B. MOHAN, Additional District Judge, Namakkal
- 175. R. SHANKAR, Sessions Judge, Magalir Neethi Mandram(Fast Track Mahila Court), Tiruvannamalai
- 176. K. RAVI, Sessions Judge, Special Court No.I for trial of criminal cases related to elected members of Parliament and members of Legislative Assembly of Tamil Nadu, Chennai
- 177. R. GOVINDARAJAN, Special District Judge, Special District Court to Deal with MCOP Cases, Madurai
- 178. S. SASHIREKHA, Sessions Judge, Magalir Neethi Mandram(Fast Track Mahii., Court), Namakkal

- 179. A. SUBATHRA, Sessions Judge, Magalir Neethi Mandram(Fast Track Mahila Court), Ramanathapuram
- 180. S. MALARMANNAN, Additional District Judge (Fast Track Court), Paramakudi
- 181. P. SURESHKUMAR, XV Additional Judge, City Civil Court, Chennai
- 182. G. BHUVANESWARI, Chairmen, Permanent Lok Adalat, Dindigul
- 183. T. SUNDARAMOORTHY, XIX Additional Judge, City Civil Court, Chennai
- 184. C. VIJAYAKUMAR, Additional District Judge(Fast Track Court), Tenkasi
- 185. G. VIJAYARANI, IV Additional District Judge, Ponneri
- 186. N. RAMAKRISHNAN, Special District Judge, Special District Court to deal with MCOP Cases, Villupuram
- 187. A. DHANASEKARAN, III Additional District Judge(PCR), Madurai
- 188. M. RAJALAKSHMI, Sessions Judge, Mahalir Neethimandram, Chennai
- 189. K. KAYATHRI, Sessions Judge, Special Court for trial of cases registered under SC/ST(POA) Act, Tiruvannamalai
- 190. A. GEETHA, Sessions Judge, Special Court for trial of cases under SC/ST(PoA) Act, Theni
- 191. M. EZHILARASI, Sessions Judge, Special Court for exclusive trial of cases under POCSO Act, Cuddalore
- 192. G. NAGARAJAN, Presiding Officer, Exclusive Motor Accident Claims Tribunal, Tiruppur
- 193. S. JEYASINGH, Special District Judge, Special District Court to deal with MCOP Cases, Tiruchirappalli
- 194. L. ABRAHAM LINCOLN, I Additional District Judge, Salem
- 195. R. MALATHI, Sessions Judge, Magalir Neethi Mandram(Fast Track Mahila Court), Erode
- 196. P. INDHIRANI, Sessions Judge, Special Court for exclusive trial of cases under POCSO Act, Tirunelveli
- 197. K. VANITHA, Sessions Judge, Mahalir Neethimandram, Tiruchirappalli
- 198, S. RAJU, Special District Judge, Special District Court to deal with MCOP Cases, Salem
- 199. M. BALA KUMAR, V Additional District Judge, Madurai
- 200. M. CHENKAMALASELVAN, Additional District Judge(Fast Track Court), Villupuram
- 201. J. TAMILARASI, Sessions Judge, Special Court for exclusive trial of cases under POCSO Act, Nagapattinam
- 202. R. THANGAVEL, Special District Judge, Special District Court to deal with MCOP Cases, Thanjavur
- 203. A. KARNAN, III Additional District Judge, Tiruchirappalli
- 204. S. ABDUL MALIK, Additional District Judge, Pudukkottai
- 205. M. THANDAVAN, I Additional District Judge, Madurai
- 206. A.R.V. RAVI, IV Additional Judge, City Civil Court, Chennai
- 207. S. KANCHANA, Session Judge, Magalir Neethi Mandram(Fast Track Mahila Court), Srivilliputhur
- 208. N. RAMANATHAN, Chairman, Sales Tax Appellate Tribunal, Chennai

- 209. M.K. RAFI, Additional District Judge, Sivagangai
- 210. S. SUJATHA, Chairmen, Permanent Lok Adalat, Ariyalur
- 211. S. GOVINDHARAJAN, I Additional District Judge, Tiruppur
- 212. D. SELVAM, I Additional District Judge (PCR), Tiruchirappalli
- 213. M.E. PADMA, Judge, Family Court, Salem
- 214. S. JAYANTHI, Judge, Family Court, Erode
- 215. S. SHUNMUGAVEL, Chairman, State Transport Appellate Tribunal, Chennai
- 216. U. MONICA, Presiding Officer, Labour Court, Hosur
- 217. S. GANAPATHISAMY, X Additional Judge, City Civil Court, Chennai, now functioning an Officer on Special Duty in the Recruitment Cell, High Court of Madras, Chennai
- 218. G. SENDIL KUMAR, I Additional District Judge, Cuddalore
- 219. S. MOHANAKUMARI, II Additional Principal Judge, Family Court, Chennai
- 220. S. ISVARANE, V Additional Judge (TADA), City Civil Court, Chennai
- 221. G.T. AMBIKA, Sessions Judge, Mahila Court, Chengalpattu

A copy of of the Login instructions, protocols to be followed and the contact numbers of the Officers and Staff Members of the Tamil Nadu State Judicial Academy, Chennai and Regional Centres of Coimbatore and Madurai are enclosed.

HIGH COURT, MADRAS, CHENNAI, DATED:30.06.2020.

Sd/-C.Kumarappan REGISTRAR GENERAL

0.06.2020

To

- 1. The Officers concerned.
- 2. The Offices of the Officers concerned.

#### Copy to:

- 1. The Director, Tamil Nadu State Judicial Academy, R.A.Puram, Chennai-28.
- 2. The Principal Judge, City Civil Court, Chennai.
- 3. All the Principal District Judges / District Judges.
- 4. The Chief Metropolitan Magistrate, Egmore, Chennai.
- 5. All the Chief Judicial Magistrates.
- 6. The Deputy Director, Regional Centre of Judicial Academy, No.251, Scheme Road, Race Course, Coimbatore 641 018.
- 7. The Deputy Director, Regional Centre of Tamil Nadu State Judicial Academy, Alagar Koil Road, K.Pudur, Madurai 625 002.

# Webinar Session through CISCO Webex

# Login Instructions Steps to Install Google Chrome Browser in Ubuntu

Step 1: Click on Ubuntu Software icon which is found on the taskbar on the left side of the screen.

- Step 2: Once you click on that icon in the screen that appears,
  - i) You have to type "Google Chrome" in the search box.
  - ii) Then find the Google Chrome for Linux app.
  - iii) Click on Install.
- Step 3: Once click on install, root password will be asked.

  Root password: Enter the respective ROOT password.
- Step 4: After entering root password select authenticate.
- Step 5: After giving authentication the installation will be done automatically.
- <u>Step 6:</u> After installation is finished, you have to verify from the main search box/dash window.
  - -> Type Google Chrome in search box ->will show the window.

    You can launch or open Google Chrome form the dash window/search box.

## Using Cisco Webex for attending Training Programmes using Ubuntu Laptop.

- 1. You will get the invitation link via e-mail. Check your e-mail.
- 2. Click on the "Join Meeting" link and it will take you to the Webex website. Be sure that you are connected to the internet.
- 3. Click on the "Join Meeting" tab shown in the next webpage. You will join the meeting and will be able to participate.
- 4. After joining the meeting; Please keep your microphone muted so that there will be no audio disturbance during the speech of the Resource person. If you want to ask any questions or to interact, click on "Raise your hand" tab and the speaker or the coordinator will ask you to speak. Now unmute the microphone and you can speak and interact with the speaker.

## Protocols to be followed:

- 1. Kindly ensure that you have a good net connectivity.
- 2. Choose a bright and neat place with good and undistracting background.
- 3. Sit in a place where there is sufficient light on your face.
- 4. You are requested to join the meeting 15 minutes before the appointed time.
- 5. The officers are requested to attend the programmes in a formal official dress.
- 6. Ensure silence at and near the place where from you join the meeting.
- 7. Do not "switch on" or "unmute" the microphone unnecessarily.
- 8. You have to speak only when the host gives you the permission.

All the nominated judicial officers are requested to join the meeting by utilising the Laptop provided by the Hon'ble High Court of Madras at 09.45 a.m. on the scheduled date and keep CPC, Commercial Courts Act and other relevant Acts, with you for reference.

For any clarifications regarding the programmes, the officers/staff, whose particulars are given below, may be contacted:-

S. No.	Name and Designation	Mobile Number	Landline Number
HEADQUARTERS, CHENNAI			
1.	Mr. G.Chandrasekharan, Director	09444474499	044-24958595
2.	Mr. A.K. Mehbub Alikhan, Additional Director	08667394644	044-24958595
3.	Mr. S.P. Rishiroshan, Deputy Director	09894569505	044-24958595
4.	Mr. K. Sivakumar, Administrative Officer	09444515089	044-24958595
5.	Mrs. K. Usha, Librarian	09840430080	044-24958595
REGIONAL CENTRE, COIMBATORE			
1.	Mr. D. Balu, Deputy Director	09788099981	0422-2222610
2.	Ms. M. Lathaa, Librarian	09840575127	0422-2222610
REGIONAL CENTRE, MADURAI			
1.	Mr. G. Muthukumaran, Deputy Director	09488523196	0452-2560807
2.	Mr. M. Sriram, Librarian	09444017737	0452-2560807