



TAMIL NADU STATE JUDICIAL ACADEMY

REGIONAL CENTRE, COIMBATORE

Refresher Training Course on System Administration for System Analysts/Officers and Programmers

12th October, 2019

09.30 a.m. – 09.45 a.m.	Introduction Mr. C.B. VEDAGIRI , XIX MM, Egmore/Ubuntu-cum-CIS Master Trainer
09.45 a.m. – 11.30 a.m.	<ul style="list-style-type: none">➤ Server Maintenance➤ Regular updation of software applications➤ Slony Data Replication➤ BSNL MPLS Connectivity<ul style="list-style-type: none">• Standard Operating Procedure for sign-off• Complaint Logging System http://164.100.79.150/WANMonitoringSystem/login➤ Video Conference - Vidyo Desktop usage procedure➤ Email Creation -> Reset Password -> Update Mobile Number etc➤ NSTEP Mobile App➤ Frequent Issues in Judicial Officers Laptop <ul style="list-style-type: none">➤ CIS 3.1➤ Configure Establishment<ul style="list-style-type: none">• Configure Establishment• E-filing Configuration➤ User Menu<ul style="list-style-type: none">• User Management• Role Management• Change Password• Establishment Management• Unlock Users➤ Masters<ul style="list-style-type: none">• National Masters• State Masters• Local Masters• Periphery Masters➤ Unification<ul style="list-style-type: none">• Mapping Mr. C.B. VEDAGIRI , XIX MM, Egmore/Ubuntu-cum-CIS Master Trainer
11.30 a.m. – 11.45 a.m.	Tea Break

11.45 a.m. – 01.30 p.m.	<ul style="list-style-type: none"> ➤ eCommittee Ubuntu Desktop 18.04 <ul style="list-style-type: none"> • Installation of eCommittee Ubuntu Desktop 18.04 in Judicial Officers Laptops and Computer Systems in Courts. <ul style="list-style-type: none"> ◆ Downloading the OS ◆ Making bootable USB drive • Importance of regular updation of software. • Standard Operation Procedure for Installation of Operating System: <ul style="list-style-type: none"> ◆ Booting system with bootable USB drive ◆ Back up of existing Data ◆ Installation of 18.04 OS • Software package Management ➤ eCommittee Ubuntu Server 16.04 Installation http://10.249.33.31/downloads/ <ul style="list-style-type: none"> • Issues related to Installation • Backup/ Restore Policies • Useful commands for day to day system administration • Linux Terminal <p>Mr. A.R.V. RAVI, Chief Judicial Magistrate, Krishnagiri/Ubuntu-cum-CIS Master Trainer</p>
01.30 p.m. – 02.15 p.m.	Lunch Break
02.15 p.m. – 04.00 p.m.	<ul style="list-style-type: none"> ➤ Admin Menu <ul style="list-style-type: none"> • Advocate Leave • Refile Case • Create Dashboard • Restore Case • Taken on Board • Restore IA • Urgent Case • Case Modification • Transfer of Cases • View User Logs • Year End Initialization • Work Done Report ➤ Management Reports (Civil and Criminal) <ul style="list-style-type: none"> ➤ Query Builder ➤ JustIS Mobile App ➤ Best Practices <ul style="list-style-type: none"> • file name/folder name policies • Asking assistance and Sharing the knowledge through Social Media ➤ Effect of Team work <p>Mrs. R. ARULMOZHISELVI, VI Asst. Judge, CCC, Chennai/Ubuntu-cum-CIS Master Trainer</p>
04.00 p.m. – 04.15 p.m.	Tea Break
04.15 p.m. – 05.00 p.m.	<p>Open House Discussion – Frequently faced problems in implementation of eCourts Project and digitalization</p> <p>Mr. A.R.V. RAVI, Chief Judicial Magistrate, Krishnagiri Mrs. R. ARULMOZHISELVI, VI Assistant Judge, City Civil Court, Chennai Mr. C.B. VEDAGIRI, XIX Metropolitan Magistrate, Egmore Ubuntu-cum-CIS Master Trainers</p>