



# TAMIL NADU STATE JUDICIAL ACADEMY

## REFRESHER TRAINING PROGRAMME ON COMPUTER OPERATION AND SYSTEM ADMINISTRATION

*27<sup>th</sup> January, 2019, at TNSJA Regional Centre, Madurai*

**Resource Persons:** Mr. A.R.V. RAVI, Sub Judge, Aruppukottai  
Mr. N. SUNDARAM, Secretary, District Legal Services Authority, Cuddalore

10.00 a.m. – 11.30 a.m.	<b>1) e-Courts Project, and Importance and Working of CIS in District Judiciary: An Overview</b> <b>2) Citizen Centric Services</b>
11.30 a.m. – 11.45 a.m.	Tea Break
11.45 a.m. – 01.15 p.m.	<b>1) Implementation of e-Module: e-Filing, e-Pay, e-Summons, etc.</b> <b>2) Role of Technical Manpower and Usage of e-Courts Monitoring Portal</b>
01.15 p.m. – 02.00 p.m.	Lunch Break
02.00 p.m. – 03.30 p.m.	<b>Computer Operating System and Data:</b> <b>1) Networking, DCMS, Centralised Filing System and Studio-based Video Conferencing System</b> <b>2) Collection, Preservation and Sharing of Data</b>
03.30 p.m. – 03.45 p.m.	Tea Break
03.45 p.m. – 05.00 p.m.	<b>1) Significant Features of CIS</b> <b>2) System Administration: Server and LAN</b>