

TAMIL NADU STATE JUDICIAL ACADEMY

REGIONAL CENTRE, MADURAI

Refresher Training Programme for Court Managers (Phase-I)

Sunday, 05th August, 2018

10.00 a.m. – 10.15 a.m.	Scope and Object of the Programme Hon'ble Mr. Justice G.R. SWAMINATHAN, Judge, High Court of Madras
10.15 a.m. – 11.45 a.m.	E-court Project: Role of Court Manager in Effective Implementation and IT System Management Mr. C. KUMARAPPAN Registrar(IT-cum-Statistics), High Court of Madras
11.45 a.m. – 12.00 noon	Tea Break
12.00 noon – 01.30 p.m.	Court Management, Case Management and Compilation of Statistics Mr. A.R.V. RAVI, Sub Judge, Aruppukottai
01.30 p.m. – 02.15 p.m.	Lunch Break
02.15 p.m. – 03.15 p.m.	Case Record Management: a) Physical verification of case bundles b) Monitoring prompt and proper consignment of records c) Destruction of records Mr. V.R.POOBALAN, Former District Judge
03.15 p.m. – 04.15 p.m.	Co-ordination with DLSA/District Mediation Centre in organising Lok Adalat and Mediation Programmes Mr. A. NAZIR AHAMED Member Secretary, Tamil Nadu State Legal Services Authority
04.15 p.m. – 04.30 p.m.	Tea Break
04.30 p.m. – 05.30 p.m.	Court Development Plan and its Implementation: Presentation and Discussion by Participants