



**OFFICIAL MEMORANDUM**

Sub: Courts and Judges – Tamil Nadu State Judicial Academy – Programme on Sharing Best Practices : Visit to Maharashtra Judicial Academy and Indian Mediation Centre & Training Institute, Mumbai – scheduled to be held from 27.01.2018 to 31.01.2018 at Mumbai – Nomination of Judicial Officers for the aforesaid Programme - Requested – considered – Officers nominated - orders issued.

Ref: Letter in R.O.C.No.2739-4/2017/JA, dated 12.01.2018 of the Director, Tamil Nadu State Judicial Academy, Chennai.

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The Director, Tamil Nadu State Judicial Academy, Chennai, in his letter cited under reference, has stated that as per the approval of the Hon'ble Governing Body of the Tamil Nadu State Judicial Academy, Chennai, a **Programme on Sharing Best Practices : Visit to Maharashtra Judicial Academy and Indian Mediation Centre & Training Institute, Mumbai**, is scheduled to be held from 27.01.2018 to 31.01.2018 at Mumbai.

He has requested that the Judicial Officers in the cadre of Civil Judge, may be nominated to participate in the aforesaid Programme.

As ordered, the following Judicial Officers are nominated to attend the aforesaid Training Programme :

***Thiru / Tmt. / Selvi.***

1. P. SRIKUMAR, Deputy Director, Regional Centre of Judicial Academy, Coimbatore
2. V. UDAYASURIYA, District Munsif-cum-Judicial Magistrate, Thittakudi
3. S. BABU, Additional District Munsif, Padmanābhapuram
4. P.S.A. NISHANTHINI, District Munsif, Kovilpatti
5. A. KANNAN, District Munsif cum Judicial Magistrate, Natham
6. R. SATHEESKUMAR, District Munsif-cum-Judicial Magistrate, Pochampalli
7. P. SUMITHA, Judicial Magistrate – II, Tirupathur
8. C. RAJASEKAR, District Munsif, Uthankarai
9. C.M. VETRIMANI, Judicial Magistrate III, Vellore
10. K. BASKAR, Additional District Munsif, Valliyoor

*Thiru / Tmt. / Selvi.*

11. N. RAMESH, District Munsif, Sholinghur
12. V. ACHUTHAN, Judicial Magistrate, Fast Track Court at Magisterial Level, Thiruthuraipoondi
13. G. RUBANA, Additional District Munsif-cum-Judicial Magistrate, Ambur
14. A. VANATHI, Judicial Magistrate, Rajapalayam
15. R. RAJESWARI, Judicial Magistrate No.II, Kallakurichi
16. M. KALIMUTHUVEL, District Munsif-cum-Judicial Magistrate, Vilathikulam
17. N. BHARATHIRAJAN, Judicial Magistrate, Keeranur
18. M.KADARKARASELVAM, District Munsif-cum-Judicial Magistrate, Kodaikannal
19. K. RAMKUMAR, District Munsif-cum-Judicial Magistrate, Kattumanarkoil
20. G. RAMASANKARAN, Judicial Magistrate II, Thanjavur
21. V. BHARATHA DEVI, Judicial Magistrate, Fast Track Court at Magisterial Level-I, Nagercoil
22. G. ANANTHI, Additional District Munsif, Srivilliputhur
23. S. SAPNA, Additional District Munsif, Madurai
24. S. NARMADHA, III Additional District Munsif, Tiruchirappalli

The aforesaid nominated Judicial Officers are directed to report before the Director, Tamil Nadu State Judicial Academy, Chennai **on 26.01.2018 (Friday) before 8.00 a.m.**

The aforesaid nominated officers are required to handover charge of their respective posts to any one of the nearest Sub Judge / District Munsif / Judicial Magistrate / District Munsif-cum-Judicial Magistrate, as the case may be, before proceeding to Mumbai.

The relieving Officers are required to hold full additional charge of the additional posts during the absence of the said nominated Officers.

The aforesaid nominated Judicial Officers are informed that the Tamil Nadu State Judicial Academy, Chennai has made arrangements for travel, boarding and local conveyance, from TNSJA, Chennai to the place of visit viz., Maharashtra Judicial Academy and Indian Mediation Centre & Training Institute, Mumbai, and back for the nominated Judicial Officers.

The nominated Officers are permitted to claim T.A., only for the journey from the place of their posting to Tamil Nadu State Judicial Academy, Chennai and back and D.A., as may be applicable, as per the rules in force.

A copy of the instructions issued by Tamil Nadu State Judicial Academy is enclosed herewith, regarding the aforesaid Programme.

The aforesaid nominated officers are informed, that any request for exemption from participating in the said programme will not be entertained.

**HIGH COURT, MADRAS.**  
**DATED : 19.01.2018.**

*P. J. M.*  
19-01-2018  
**REGISTRAR GENERAL**

**To**

1. The Officers concerned.
2. The Offices of the Officers concerned.
3. The Director, Tamil Nadu State Judicial Academy, No.30 (95), P.S.K.R. Salai, R.A. Puram, Chennai-28.

**Copy to:**

1. The Principal District Judges / District Judges, Coimbatore / Cuddalore / Kanniyakumari @ Nagercoil / Thoothukudi / Dindigul / Krishnagiri / Vellore / Tirunelveli / Tiruvarur / Virudhunagar @ Srivilliputhur / Villupuram / Pudukkottai / Tiruchirappalli / Madurai / Thanjavur.
2. The Chief Judicial Magistrates, Cuddalore / Dindigul / Krishnagiri / Vellore / Tiruvarur / Virudhunagar @ Srivilliputhur / Villupuram / Thoothukudi / Pudukkottai / Kanniyakumari @ Nagercoil / Thanjavur.
3. The Chief Accounts Officer, High Court, Madras.
4. The Senior Accounts Officer (GAD-IV), Office of the Principal Accountant General (A & E), Chennai-18.
5. The Pay and Accounts Officer, Madurai.
6. The Treasury Officers, District Treasury, Cuddalore / Nagercoil / Thoothukudi / Dindigul / Krishnagiri / Vellore / Tirunelveli / Tiruvarur / Virudhunagar / Villupuram / Pudukkottai / Tiruchirappalli / Thanjavur / Coimbatore.
7. The Section Officer, Accounts / Budget Section, High Court, Madras.
8. The Section Officer, "B" Section, Madurai Bench of Madras High Court, Madurai.
9. The "B6" / "B7" Seats, B Section, High Court, Madras.



# TAMIL NADU STATE JUDICIAL ACADEMY

## Sharing Best Practices: Visit to Maharashtra Judicial Academy and Indian Mediation Centre & Training Institute, Mumbai

27.01.2018 and 31.01.2018 (Batch-IV)

### INSTRUCTIONS TO THE NOMINATED OFFICERS

- 1) The officers should report before the Director, Tamil Nadu State Judicial Academy, Chennai, at or before 08.30 a.m. on 26.01.2018 (Friday). The contact details of the officer are as follows:-

Name of the officer	Designation	Mobile Number	Landline Number
Mr. P. SRIKUMAR	Deputy Director, TNSJA, Regional Centre, Coimbatore	9443087877	(044) 24958595

- 2) TNSJA has booked air tickets for the nominated judicial officers, from Chennai to Mumbai and back. If any judicial officer withdraws from the visit, he/she will have to bear the cost of cancellation of his/her ticket(s).
- 3) TNSJA will make arrangements for lodging, boarding, and local conveyance, from TNSJA, Chennai, to the place of visit, viz. Maharashtra Judicial Academy and Indian Mediation Centre & Training Institute, Mumbai, and back. Therefore, they will be entitled to claim T.A. only from the place of posting to TNSJA, Chennai, and back, and DA, as may be applicable, as per the rules in force.
- 4) The travel itinerary (timings are tentative) is as follows:-

Reporting time at TNSJA, Chennai	26.01.2018 at 08.30 a.m.
Departure from TNSJA to Airport	26.01.2018 at 10.30 a.m.
Departure from Chennai Airport	Flight No. 9W488 26.01.2018 at 01.15 p.m.
Arrival at Mumbai Chhatrapati Shivaji International Airport	26.01.2018 at 03.10 p.m.
Departure from Maharashtra Judicial Academy and Indian Mediation Centre & Training Institute, Mumbai	01.02.2018 at 09.00 a.m.
Departure from Mumbai Chhatrapati Shivaji International Airport	Flight No. 9W485 01.02.2018 at 01.30 p.m.
Arrival at Chennai Airport	01.02.2018 at 03.30 p.m.
Arrival at TNSJA, Chennai	01.02.2018 at 05.30 p.m.

- 5) Breakfast, lunch, and dinner, wherever required, will be provided by TNSJA.
- 6) No family members, relatives, friends, or any other person, either child or adult, of the judicial officer, shall accompany him/her, to the place of training. Accommodation, food and other arrangements are made only to the officers nominated.

- 7) The officers will be accommodated on double occupancy basis in the rooms at Maharashtra Judicial Academy and Indian Mediation Centre & Training Institute, Mumbai. They will, in no circumstance, be permitted to extend their stay, after the programme closes.
- 8) The officers must take adequate care of their belongings, valuables, cash, etc.
- 9) The officers should not possess/consume alcoholic drinks/tobacco products.
- 10) The officers shall bring with them the medicines, as may be required for them.
- 11) The officers should submit their boarding pass to TNSJA staff after performing the air journey, from Chennai to Mumbai, and back
- 12) **Dress Code**

Male Officers	Female Officers
<b>Training at the State Judicial Academy and Visit to the High Court and District Courts</b>	
<ul style="list-style-type: none"><li>• Full pant (white or black) and shirt (white)</li><li>• Tie and coat (black)</li><li>• Shoe (black)</li></ul>	<ul style="list-style-type: none"><li>• Salwar kameez or saree (white or off white)</li><li>• Coat (black) with full sleeve</li></ul>
<b>Professional Development: Visit to Places of Interest</b>	
<ul style="list-style-type: none"><li>• Full pant and shirt</li></ul>	<ul style="list-style-type: none"><li>• Salwar kameez or Saree</li></ul>

- 13) The officers should submit a report containing the summary of the proceedings of the programme, which, among other things, should include the particulars of the following points, so as to reach this office on or before 10.02.2018:–
  - a) Knowledge gained/enriched
  - b) Aspects learnt for professional development
  - c) Application to the work
  - d) Best practices followed in the visiting State Judicial Academy/State
  - e) Overall impact of the programme
- 14) The nominated judicial officers are directed to follow the aforesaid instructions and others, as may be given, by TNSJA officers/officials, from time to time, during the visit, scrupulously, and failure to do so will be viewed seriously.

Date: 12.01.2018

  
DIRECTOR  
Tamil Nadu State Judicial Academy  
